



JOB ANNOUNCEMENT Full-Time Statewide Coordinator: Policy/Advocacy 2021

About CURB

Californians United for a Responsible Budget (CURB) is a broad-based coalition of over 75 organizations seeking to CURB prison spending by reducing the number of people incarcerated, reducing the number of prisons and jails, and redirecting the savings into community-based alternatives to incarceration. Currently, CURB coordinates work to oppose jail and prison expansion in many local communities and statewide. We focus on budget and policy advocacy, and use a variety of creative tactics to expose and oppose the devastation communities across California experience because of the Prison Industrial Complex. We also use media, public education and other organizing strategies to build grassroots power that can achieve the changes we seek.

Open Position

CURB is seeking a passionate person in Sacramento or the Bay Area, with strong organizing and communications skills to serve as a full-time Statewide Coordinator with a particular focus on Policy Engagement and CURB advocacy.

This position will provide support in building, engaging and coordinating CURB membership around CURB's mission and statewide campaigns that advance Criminal Justice reform at the state level. Statewide Coordinator will be responsible for supporting CURB staff and CURB members in amplifying the participation of coalition partners and increasing new participation in CURB advocacy. On any given day, the coordinator's responsibilities may include working with dedicated CURB leaders around the state, developing programs and events that amplify the power of marginalized communities, mobilizing our membership and raising awareness about the coalition's priorities.

Responsibilities:

- Build with CURB members, coalition partners, directly impacted people and legislative offices to draft bill language and move up to three policies through the legislative process that advance CURB's mission.
- Build and maintain relationships with supportive state and local policyholders.
- the legislative process that advances CURB's mission.
- Build and maintain relationships with the Governor's Office, Legislature and committees on Public Safety and Budget.
- Co-lead Budget and Justice Reinvestment Strategies



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- Monitor state legislative bills that center criminal justice reform, coordinating support and opposition letters from CURB membership, and engage in other advocacy as needed.
- Advocate for the reduction of the carceral system by increasing engagement with impacted communities through grassroots organizing.
- Coordinate lobby days to support policy advocacy
- Work with CURB media to build strategies to shift the narrative about incarceration and public safety through storytelling, public speaking, and social media campaigning.
- Plan and organize necessary trainings, skill shares, strategic planning sessions, tools and materials etc. to support the development of CURB's overall strategy and its leaders.
- Coordinate weekly advocacy workgroup meetings for strategy and advocacy planning.
- Coordinate advocacy outreach for existing and potential new CURB advocates.
- Coordinate communication and strategic planning between the various CURB member organizations and individuals. This includes sending out coalition emails, responding to inquiries about participation, and connecting volunteers to the advocacy workgroup
- Serve as contact for CURB policy and advocacy workgroup
- Update advocacy lists, contacts and the CURB listserv
- Admin duties include: periodic financial reports, weekly check-ins, attending regular coalition meetings, reserving meeting spaces, ordering food and supplies, creating and printing agendas and supporting with communications to ensure attendance, member engagement, and timely and organized reporting
- Recruit, train and supervise interns
- Collaborate with staff, members, interns and/or volunteers
- Flexibility for travel and ability to work some evenings and weekends
- Travel to Sacramento State Capitol during the legislative session with consideration of COVID-19 restrictions.

Skills and experience:

- A deep, established political analysis aligned with CURB principles and a strong commitment to racial and gender justice.
- Strong writing skills.
- Strong public speaking skills.
- Strong networking skills.



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- A strong self-starter with experience working independently. Someone with initiative who can put forth new ideas, develop plans collectively and make them happen.
- Coordinating experience. You'll be working with a broad-based team of volunteer organizers and will need to be ready to support their work and solve problems creatively.
- 2-3 years organizing experience.
- 2-3 years experience in state or local policy advocacy
- Proven desire and experience working to improve the lives of marginalized and oppressed people. CURB's network is made up of a multiplicity of experiences and identities, including currently imprisoned people, formerly incarcerated people, family members of people locked up, Black, Brown, Indigenous, Native and people of color, young people, queer people, activists, educators, and national supporters.
- Comfortable working flexible hours, possible travel, working via phone and computer, and keeping in consistent communication with colleagues in other parts of the state.
- Proven follow-through and ability to see projects and activities through to completion.
- Valid driver's license and willingness to drive preferred.

Salary: Full-time. \$60-\$64k and full benefits package.

Location: **Most work is remote during the pandemic.** Occasional travel to different regions of California may be required (when declared safe during pandemic.) Permanent base office Sacramento or the Bay Area.

CURB is committed to investing in the leadership of formerly incarcerated and convicted people. People who identify as Black, Brown, Indigenous, Native, women, queer or trans are encouraged to apply. CURB will be prioritizing interviewing folks from Northern California, though the position will be open to applicants statewide. CURB does not discourage or discriminate against people with convictions. There will *not* be a background check or fingerprinting of applicants, and you will not be asked if you have ever been convicted of a crime on the application or interview.

Our Los Angeles office is located at 7625 S. Central Ave Los Angeles, CA 90001 . For more information about CURB visit: www.curbprisonspending.org